



Polyphor is a clinical stage biopharmaceutical company based in Allschwil, Switzerland, and is focused on the discovery and development of antibiotics and other specialty pharma products for severe or life-threatening diseases.

We are currently looking for a:

Legal Specialist

Responsibilities:

- Draft, revise and negotiate any type of contract including consultancy agreements, services agreements, supply agreements, manufacturing agreements, license agreements, from a legal point of view and in line with applicable regulations
- Ensure Polyphor's continuing compliance with all relevant legal and regulatory requirements including GDPR, SIX Swiss Exchange Regulation and existing contractual obligations
- Advise business partners and gain the support of different stakeholders to drive desired outcomes
- Fosters strong working relationships with internal clients and provide sound, practical, and responsive support
- Initiate or lead cross-functional projects
- Coordinate and oversee relationships with external consulting firms to ensure compliance with local regulations
- Select and work with external counsel as required

Required qualifications:

- University law degree (Master)
- 3-5+ years of relevant experience in a comparable position within the pharmaceutical industry or in-house working for a law firm consulting pharma companies
- Experience in legal compliance & knowledge of GDPR

The successful candidate should also bring the following qualities:

- Hands-on approach
- Ability to develop detailed understanding of complex business operations
- Highly developed written and verbal communication skills, with the ability to synthesize complex information and articulate recommendations clearly and concisely to a variety of business partners
- Ability to draft concise and effective contractual documents and manage a large volume and variety of agreements (from simple amendments to complex agreements)
- Ability to work independently as well as part of a team on complex projects
- Other desired personal qualities include: accurate and timely working ethic, strong self-motivation, commitment and accountability, ability to adapt to a fast-paced working environment.

The position will report to the CFO and will be based in our Allschwil offices. Ideal start would be Q2/2019.

Please send your full application documents to the following address: hr@polyphor.com. Direct applications are preferred. For further information about the offered position, please contact: Ard van Beek.